**INSTRUCTIONS TO REGISTER FOR A MEDLIFE MEDICAL MOBILE CLINIC**

1. Go to [www.medlifeweb.org](http://www.medlifeweb.org)
2. Click the yellow “Sign up for a Volunteer Trip” tab at the top of the page
3. Register New User and enter your information
	1. Name
	2. Username
	3. Email
	4. Password
	5. Basic Info and Contact Info
4. Make sure to put Temple University! ☺
5. Once you are registered, you can go to “Volunteer Trips” 🡪 “Upcoming Volunteer Trips”
6. Select the week and location of the clinic you wish to attend
7. Pay the $150.00 deposit (this is a part of the program fee – ***not*** an additional fee)
8. **CONTACT Temple MEDLIFE AFTER YOU HAVE REGISTERED**
9. Check out airfare early – flight prices are always changing!
10. Make an appointment to receive your immunizations
11. Make sure you have travel insurance
12. Make sure you have a valid passport (DO THIS EARLY)
	1. Your passport needs to be valid for up to 6 months after your travel date
13. The balance of your program fee is due THREE WEEKS BEFORE you depart for your trip.